## **Safety and Security:**

## **Safety and Security around campus:**

- 1. The university premises and the BMC are secured and guarded by contracted security service providers. CCTV cameras are in place, for enhanced security.
- 2. It is the responsibility of staff, students, visitors and service providers to cooperate with the security guards, for your safety and the safety of others.
- 3. Each person is first and foremost responsible for their personal property when it is on their person, in the classrooms, hostel or offices.
- 4. Ensure that doors are properly locked and keys are secured at all times.
- 5. It is important to be aware of one's immediate environment and alert enough to report anything unusual such as :-
  - broken doors,
  - windows,
  - unattended packages/bags/luggage,
  - suspicious items,
  - unfamiliar persons in the hostel, or on campus
  - suspicious vehicles
  - and suspicious behavior from others.
- 6. Ensure that your vehicle is parked in the appropriate designated parking space for staff, students or visitors (staff and student owned vehicles require a sticker to be allowed to park within the premises).
- 7. It is customary to be inspected by security guards, when entering the Bugando premises and during exist.
  - a) Always remember to inform security if you are bringing in something that you intend to exit with later.
  - b) Institutional items taken from offices or the hostel for various purposes must have a signed and stamped 'Gate Pass'.

## When on the move:

- 1. Always carry and wear your ID. Dress code should be observed on Campus.
- 2. Moving around alone late at night is discouraged.
- 3. Students are advised to be careful with the transport services they engage for town trips (bodaboda and taxis)

should observe

what to look out for, ID cards, Emergency Contact

## **Emergency Contacts:**

In case of any emergency or security incidental reports, please contact: